

Associate Actuary Job Description - Template

We are looking for a talented and dedicated Associate Actuary to join our team. They will perform various actuarial functions, such as analyzing data, developing and maintaining models, and preparing reports. The ideal candidate will have excellent analytical and communication skills, be detail-oriented, and possess a strong understanding of actuarial principles. If you are an actuary or actuarial analyst with the abovementioned skills, we welcome your job application.

Key Responsibilities

- Analyze data and perform actuarial calculations to develop and maintain various actuarial models, including pricing, reserving, and forecasting models
- Monitoring performance and reviewing experience
- Communicating findings to a non-technical audience
- Monitoring industry trends & changes in regulations that may impact the company's actuarial calculations and models
- Assist in the development and implementation of policies and procedures related to actuarial functions
- Provide mentorship and guidance to junior team members

Requirements

- 3+ years of relevant actuarial experience
- Good understanding of the insurance ecosystem and its various stakeholders
- Strong analytical and problem-solving skills
- Excellent communication and interpersonal skills
- Ability to work independently and as part of a team
- Can-do attitude

Qualifications

- Bachelor's degree in Actuarial Science, Mathematics, Statistics, or a related field
- Completion of at least one actuarial exam
- Full command of Office tools (Word, Powerpoint, Excel)
- Proficiency in Microsoft Excel (VBA) and actuarial modelling software
- Experience with data manipulation and analysis using SQL or similar tools